

## **2021 National Applied Research Laboratories Internship Program Announcement for Foreign Undergraduate, Master and PhD Students**

National Applied Research Laboratories (NARLabs) will be offering internship opportunities to foreign undergraduate, master and PhD students in 2021. Through this program, NARLabs intends to provide scholarship to students, who're interested in a hands-on research and practical experience at one of NARLabs' research centers. The goal of the program is to introduce students to scientific and technological development in Taiwan.

Application is opened for students working on the 4 fields, including (1) Earth & Environment, (2) Information & Communication Technology, (3) Biomedical Technology, (4) Science & Technology Policy.

### **Content of the Program**

The students' allowance is included in the scholarship.

The scholarship amount is ranged from 1,540 to 2,200 USD (18% of taxes will be deducted), which is according to the student's education background. And will be paid with equivalent NTD.

### **Duration**

The internship will be a full-time 8-week program and extendable starting after the acceptance notification received during the year 2021

### **Application**

Please refer to the Application Guidelines for full details. All required application documents are to be sent by email to [mychang@narlabs.org.tw](mailto:mychang@narlabs.org.tw).

Results will be notified within 2 months of receiving the application.

### **Contact**

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# Application Guidelines

## Requirements

The applicant must:

- be foreign nationality
- be in the fields of study related to one of listed NARLab's research centers:
  - National Laboratory Animal Center (NLAC)
  - National Center for Research on Earthquake Engineering (NCREE)
  - National Space Organization (NSPO)
  - National Center for High-performance Computing (NCHC)
  - Taiwan Semiconductor Research Institute (TSRI)
  - Taiwan Instrument Research Institute (TIRI)
  - Science & Technology Policy Research and Information Center (STPI)
  - Taiwan Ocean Research Institute (TORI)
- be qualified for animal experiment and experienced with medium and large animal surgery for applying NLAC
- be master or PhD students with experiences related to biomedical optoelectronics, biochemistry or molecular biology for applying TIRI.

## Application Material

- Application form (typed)
- Two recommendation letters (typed)
- Latest official academic transcript
- A copy of student ID card
- A copy of the photo page of passport
- A headshot photo
- optional supporting documents: English or Chinese proficiency test scores

Please note that all submitted material will not be returned.

## Other Internship Conditions

- The student will be responsible for his or her travel allowance and housing arrangement during the entire duration of the internship program.
- At the end of the internship program, the student is required to submit a report to the hosting NARLabs' center.

## Workplace Policies

- Students should report to the assigned center. If students change centers without approval, NARLabs shall withdraw the internship offer.
- Students should report to work on time and should not be late or leave early.
- All types of absences require filling out an application and providing supporting documents. Approval must be obtained from the supervisor. If the number of days of absence amount to more than a third of the internship period, the student will be deemed to have quit the internship.
- Except in cases of serious illness or accidents, it is strictly prohibited to take time off

by telephone. Requests for absences should be handled in person.

- Policies for absences:
  - Sick leave: students should ask supervisor for leave on the day of the sickness before going to the doctor and submit the proof as soon as possible thereafter.
  - Personal leave: personal leave shall be handled in advance. In case of emergencies, students must telephone the supervisor to ask for leave and submit leave application thereafter. If not, then the personal leave will be considered absence without approval.
  - Bereavement leave: students may submit application when the event occurs and the proof thereafter. Students do not have to make up internship hours due to bereavement leave.
  - Official leave: students must provide proof to the supervisor in advance from their respective schools if participating in school activities.
- Absence without approval: if students did not submit leave application or the application was not approved, NARLabs shall withdraw the internship offer if such number of days amount to seven days.